



1/03/2022

Dear Safe Harbor Parents,
Welcome to the monthly Safe Harbor Newsletter! Be sure to look here for the latest news and information about Safe Harbor Before and After School Care!

Reminder!



We will be going outside if the weather is above 30 Degrees. Please remember to send your child with a coat, gloves, and hat for outside play!



Children have snack time every afternoon at our program! Please make sure your child has a snack to bring each day they attend. Snacks need to be peanut-free and healthy (e.g., pretzels, veggie straws, fruits, veggies).
Absolutely no candy and no peanut butter!

Parent Reminders:

- If a child is quarantined due to COVID, or if a child is not attending our program awaiting a COVID test, parents MUST communicate this absence with us. The school is not allowed to discuss a child's health with us. We are required to provide COVID information to licensing and will need to be informed along with the school since we are two separate entities.
- If a child is sick, our staff will contact the child's parent(s) first. If there is no answer, then we will contact the emergency contact on file and the child will need to be picked up as soon as possible. Any questions should be directed to the administration office since program staff members are not responsible for explaining our illness policies to parents.
- When a child has a change in schedule, it is the parent's responsibility to communicate these changes with Safe Harbor.
- Any delays, cancelations, or early closures will be communicated via text and email.
- During weather delays, we can't always offer before-school care for families who only attend our after-school program due to child/staff ratios.
- Please remember, if you miss the cut-off time for before school drop-offs, our staff is not permitted by the school to let children into the program. You must use the car drop-off line.
- If a parent will be late to pick up their child in the evening, the parent is required to contact Safe Harbor via phone or email to communicate the late pickup.
- Cash payments MUST be in a sealed envelope and your child's first and last name MUST be written on the outside. Receipts for cash payments will be sent out weekly on your statement. All cash payments are processed in the office. If parents would like to include a note inside the cash payments indicating the payment amount for added security, you may do so.
- During AM drop-off, parents need to walk their children to the door. During PM pick-up, parents are required to walk up the door. It is getting dark out earlier and it's important for us to see parent's faces in order to safely dismiss children.

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